

# Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

## PARISH COUNCIL MEETING

Tuesday 13<sup>th</sup> September 2016

### MINUTES

1. **Chairman's Welcome.** The Chairman welcomed all to the meeting. The Chairman thanked Concord College for its hospitality while the Village Hall at Pitchford was out of action
2. **Present: Councillor** K Faulkner-Chairman; Councillor E Plant; Councillor G Turner; Councillor R Morgan; Councillor A Argyropulo; Councillor C Culliss; & Apologies were received from Councillors J Long RG Ball, G Davies and Shropshire Councillor T Barker. Also present L Pardoe clerk to the Council.
3. **Declarations of Pecuniary Interest.** There were none at this point.
4. **Public Session.** There were no members of the public present.
5. **Confirmation and acceptance of the minutes of the meeting of 12<sup>th</sup> July 2016:** It was agreed that these were a true and accurate record of the meeting; proposed by Councillor E Plant; seconded by Councillor G Turner and agreed by all members present.
6. **Matters arising** Clerk to follow up on the Telephone box in Acton Burnell to find out who owns the land it sits on.  
The car parking in Acton Burnell during the summer school had been an issue and it was agreed that next year this should be brought to the Colleges attention in May/June before the summer school starts.
7. **Shropshire Councillors Report. Councillor T Barker was absent but had sent a report; cardboard recycling** is due to restart in October. A lot of work has been done on roads in the county. The A49 night time closures are continuing while the road is resurfaced. He is not sure where Shropshire Council have got to with the project for Acton Burnell crossroads.  
Shropshire Council is still under financial constraints.
8. **Highways' matters:**
  - i) Councillor G Turner reported that the white line on the blind bend to Pitchford Park was still out. Councillor E Plant reported that the white lines at The "Donkey" crossroads had been renewed. It was reported that where the kerbs at Cantlop had been renewed they seem to have run out of kerbs and they suddenly stop. Could Shropshire Council finish the job of replacing the kerbs please?  
Councillor E Plant reported that someone from Severn Trent had spoken with him and that the work on the new treatment works should be starting at the end of September and will take around 12 months to complete.  
Councillor R Morgan had reported a hole in the road which has been barriered off ready to commence work on repairing it.  
The clerk was asked to check with Shropshire Council that all the grit bins are in place and filled ready for the colder weather.
  - ii) Council to consider Sites of Community Concern and report back to Shropshire Council. The clerk read out the sites of Community Concern from last year. On item 2 the road from Pitchford to Acton Burnell the pinch point needs the hedgeline cutting back hard. This belongs to Ed Jackson from Pitchford Far, The clerk to write to him to request that he cuts it back hard as soon as possible to improve visibility.

1. It was agreed to leave the Crossroads at Acton Burnell on as a site of Community concern as before. *Acton Burnell Combined Parish Council would like to formally re-register the crossroads at Acton Burnell as a site of Community Concern and request that Shropshire Council conduct a full and urgent review of the currently dangerous situation at the Acton Burnell Crossroads.*

*Our concerns are to ensure the safe use of the roads by both traffic and pedestrians.*

- *Problems that have been identified are:*
- *The narrowness of the roads;*
- *The line of sight is obstructed by parked vehicles;*
- *Dangers to the students from the nearby Concord College walking to their accommodation in the village and the village shop both during term time and also during the seven week summer school.*
- *School minibuses for local primary school: Acton Burnell children are divided into those who attend Longnor School and those who attend Church Preen School. In addition other school buses take older children to either Church Stretton School or William Brookes School in Much Wenlock.*

9. **Clerk to report on progress on new website:** Work was progressing on the website but it was taking time to compile the documents and get them set up in the right place on the website. It is very much a work in progress.

10. **Finance:**

- Council to consider if it wishes to take on any services from Shropshire Council. It was agreed that they did not wish to take on any services from Shropshire Council.
- To approve payments of accounts; It was agreed to pay the accounts as presented by the clerk; Proposed by Councillor K Faulkner; seconded by Councillor E Plant and agreed by all members present.

cheque No	Payee	Brief Desc	amount
100347	HMRC	PAYE Mth 6	40.40
100348	L Pardoe	Sal & Expenses Sept	174.51
100349	D Malley	Payroll fees	29.00
	Lightsource Charity		
100350	Account	transfer of Community Benefit	10848.22
		Total	11092.13

- To accept the Bank Reconciliation as presented by the clerk. It was agreed to accept the bank reconciliation presented by the clerk. Proposed by Councillor K Faulkner; seconded by Councillor E Plant and agreed by all members present.
- To consider payment of Working from Home Allowance to the clerk for using her home as an office; as specified in the contract of employment. After a brief discussion it was agreed to take this to the Appraisals committee and set up a meeting towards the end of October. Proposed by Councillor K Faulkner; seconded by Councillor E Plant and agreed by all members present.
- The clerk explained the difficulties that she had encountered whilst attempting to transfer the Lightsource funds from the Parish Council accounts over to the Lightsource Charity Account, and that

after three attempts to make the transfer she had written a cheque from one account the other . She had spent three hours or so trying to sort this out.

- Members expressed their extreme dissatisfaction and it was agreed that the clerk would look at other banks to see what was on offer with a view to changing banks.

## 11. Planning:

### i) Clerk to report on previous applications

Reference: 14/05004/FUL; Address: Proposed Agricultural Workers dwelling south east of Pitchford: Awaiting decision

16/02091/PMBPA: Ruckley Barn, Acton Burnell, Shrewsbury. Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use; **Refused 8<sup>th</sup> July**

Reference: 16/02543/TCA; Concord College, Acton Burnell. Removal of Trees within the Acton Burnell Conservation Area. **No objection.**

Reference: 16/02912/VAR: Rosehay Acton Burnell Farm; **Permission granted 24<sup>th</sup> August**

Reference: 16/03029/FUL; The Old Stables Acton Burnell: Installation of an additional skylight windows and replace existing windows with larger frames: **Permission Granted 31st August**

Reference: 16/02912/VAR: Rosehay, Acton Burnell Farm. Variation of condition no5 attached to planning application 98/0727/180/98 dated 16 September 1998; **Permission granted 24<sup>th</sup> August**

### ii) Clerk to report on any new applications received after 30<sup>th</sup> August 2016

There were no new applications.

12. **Correspondence:** This was noted.
13. **LJC:** It was reported that these may be coming to an end.
14. **Parish Matters.** Councillor G Turner reported that work was due to start at the Village Hall on Monday and should take three days to complete. There would be the first pub night on Friday 28<sup>th</sup> October and the Harvest Supper would be held on October 21<sup>st</sup>.
15. **Date and Time of next meeting.** It was agreed that this would be Tuesday 8<sup>th</sup> November 2016. It was expected that the Village Hall would be the venue. To be confirmed nearer the time.

#### Clerk:

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