

Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

PARISH COUNCIL MEETING

At Pitchford Village Hall

Tuesday 14th November 2017

MINUTES

- 1. Chairman's Welcome.**
The Chairman opened the meeting and welcomed all present.
- 2. Present & Apologies**
i) Present: Councillor K. Faulkner – Chairman, Councillor J. Long – Vice Chair, Councillor T. Johnson, Councillor P. Harrison, Councillor C. Culliss, Councillor G. Ball, Councillor R. Morgan. Clerk E. Wicks
ii) Apologies: Shropshire Councillor D. Morris. Councillor G Davies.
- 3. Declarations of Interest.**
There were no declarations of interest.
- 4. Public Session.**
There were no public attendees.
- 5. Minutes of the meeting of 14th November 2017**
Council confirmed that Council decisions taken on that date were correctly recorded and agreed to accept the minutes.
- 6. Clerks Report**
i) The Council has received 'Transparency' funding of £745.94. The Council agreed that the Clerk and Cllr. Ball should attend training to enable update and maintenance of the Parish Council Website. Clerk to arrange.
ii) The Clerk advised that after receiving training, draft minutes would be posted to the website.
- 7. Shropshire Councillors Report**
The Chairman gave a report on behalf of Cllr Morris (see attached).
- 8. Police Report**
No report received. Cllr Morgan reported that an attempt was made to take his van from the yard in the day time. Cllrs to warn other farmers and businesses.
- 9. Defibrillators:**
Clerk advised 3 more defibrillators and 4 cabinets ordered but not yet received. Clerk to chase supplier.
Siting of Defibrillators: Acton Burnell on shop wall. Frodesley in telephone box at crossroads.
Pitchford in telephone box, but need to check if there is power supply. Ruckley and Langley no site agreed yet.
Clerk to speak to Barbara Bellfield (College) in regard to installation at Acton Burnell.
- 10. Shropshire Local Plan Review.**
- 11. Highways' Matters:**
i) Clerk nothing to report on highway matters
ii) Councillor reports.
17.9.8. Cllr Ball met with Jonathan from Highways to review parish grit bins. He photographed and recorded requirements but advised to remind his manager also. Clerk to contact Highways manager.
Additional issues:
 - A458 turn off at Weeping Cross – After dark it is extremely difficult to see where the road is, needs lighting and road marking.
 - King Street Crossroads – Water pooling due to incorrect positioning of the drain.

- Cantlop to King Street – kerbing installed 2 years ago south of Cantlop bridge, there is subsidence and kerb is sinking.
- Frodesley Road between Lane Farm and Longnor Green crossroads – Standing water
- Evenwood and Little Langley, Bridle path (0432/6/3)+(0414/2/1) where bridge crosses the stream – tree trunk fallen damaged the bridge and blocked bridle path.

Clerk to report 5 items to Highways.

12. Finance:

i) Council agreed unanimously to approve the following payments:

SALC	Clerk Training	90.00
E Wicks	Salary (Oct, Nov)	328.88
K Faulkner	Chair's Expenses	100.00
PVH	PC Meeting Hall Hire	225.00

ii) Council agreed unanimously to accept the Bank Reconciliation as presented by the clerk.

iii) The Clerk advised of the difficulties in changing Banking Mandates and Banking signatories and recommended minimum of 3. It was confirmed that the Clerk had to be a signatory in order to use the online banking. All signatories must have their identity verified at the bank.

Resolved that both accounts would have four signatories in addition to the Clerk.

iv) Cllr Ball proposed to agree Chairman's Allowance. Seconded by Cllr Morgan and agreed by Council.

13. Planning:

Clerk advised there are a small number of planning applications that come up between meetings, which the Council cannot currently make decisions on without calling a special meeting to enable comment within the consultation period. However, the Council can delegate authority to a committee or to the Clerk (as an employee).

Cllr Long proposed that the Clerk be given delegated authority to comment on Planning Applications that fall between meetings and that do not merit a special meeting to resolve. Seconded by Cllr Ball and agreed by Council. The Council agreed that the Clerk will consult and seek advice from all members, on any such planning application, to obtain local knowledge and understanding of any issues.

i) Clerk to report on previous applications

- Reference:17/03895/OUT (validated: 08/08/2017)
Address: Swan House, Frodesley, Dorrington, Shropshire.
Proposal: Outline Application for replacement dwelling.
Awaiting Decision.

Application currently suspended whilst applicant considers a purchase offer.

ii) Council to consider new planning applications

- Ref: 17/04205/TCA (validated: 19/09/17)
Address: Corner House 8 Acton Burnell
Proposal: Removal of Hedge and fell Laburnum.
Status: No Objection
Circulated to members for comments, the council raised no objection
- Ref: 17/04524/FUL (validated: 15/09/17)
Address: 20 Pitchford
Proposal: Formation of dropped kerb
Status: Awaiting Decision
Circulated to members for comments, the council raised no objection
- Ref: 17/05029/FUL (validated: 17/10/17)

Address: Frodesley Hall Farm, Frodesley
 Proposal: Change of use from agricultural land to site for 8 Touring caravans and associated works to include installation of septic tank
 Status: Awaiting Decision

Resolved to support, provided that sufficient planting of trees for screening especially on Southern side.

- Ref: 17/04983/VAR(validated: 13/10/17)
 Address: Acton Burnell Hall
 Proposal: Variation of condition 1 attached to 11/04798/FUL dated 14/12/2011 to retain the sports hall for a further 6 years.
 Status: Awaiting Decision

Resolved to support.

- Ref: 17/04986/FUL (validated: 24/10/17)
 Address: Oaklands Farm, Pitchford, SY5 7DJ
 Proposal: Construction of a reservoir for storage of water, for irrigating agricultural crops
 Status: Awaiting Decision

Resolved to support.

- Ref: 17/04990/FUL (validated: 24/10/17)
 Address: Frodesley Hall Farm, SY5 7HF
 Proposal: Change of use of amenity pool to a fishing pool Change of use of amenity pool to a fishing pool
 Status: Awaiting Decision

Resolved to support.

iii) There were no new applications received after 27th October 2017

14. LJC:

CLlr Ball provided an overview from the LJC meeting (see minutes attached).

15. Parish Matters.

- i) Congratulations to the Village Views team for getting the Christmas edition out. The next edition will be a substantial village directory. Chairman requested to provide an overview and update from Parish Council.
- ii) Council discussed Lightsource funding, how or where to get ideas for Parish community projects. CLlr suggested we should review and update the Parish Plan. Clerk to find Parish Plan documents.

16. Training

Clerk attended ½ day Budget and EOY training. Felt it was directed to larger Councils and sales pitch for services. Also attended full day on Clerks duties, very helpful and informative and also met other local Parish Clerk contacts.

17. Date and time of next meetings; Tuesday 9th January 2018, Tuesday 6th March 2018

Clerk:

Elizabeth Wicks

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