

## Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

### PARISH COUNCIL MEETING

On Tuesday 11<sup>th</sup> March 2014

#### MINUTES

1. Chairman's welcome: The Chairman welcomed all to the meeting and explained the protocol for speaking in the Public session.
2. Present: Councillor K Faulkner- Chairman Councillor C Culliss- Vice Chairman Councillor J Long  
Councillor R Morgan Councillor G Davies Councillor G Turner Councillor A  
Argyropulo  
Shropshire Councillor T Barker Lorna Pardoe Clerk to the council. Members of the Public; Please see signing in sheet for attendees  
Apologies were received from Councillor E Plant and Councillor G Ball: Apologies were accepted by the Parish Council.
3. Declarations of Interest: Councillor J Long declared a Pecuniary Interest in the Planning Application reference 14/00648/OUT on item 8 on the agenda.
4. Confirmation and acceptance of the minutes of the meeting of 14th January 2014: It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor J Long; seconded by councillor R Morgan and agreed by all members present.
5. Public Session: ***Standing Orders were lifted to allow members of the public to speak.***  
Penny Stephan representing the applicant on application 14/00648/out had been asked by the applicant to attend the meeting and to report back. She explained the site was a brownfield site which would provide growth in the community.  
A member of the public then spoke and voiced his objections to the proposal: The access proposed needs looking at as the development would possibly have 20 or so vehicles using it throughout the day. The Sewage Plant does make noises as does Albert Davies yard. There could be potential problems for the future there with new people if they did not realise these things when they moved in. The development of 8 is not in keeping with the character of the village.  
A member of the Public said they had no objection in principal. There are at present 10 lorries leaving the yard at around 4.00 am every morning but they are licensed for 20 vehicles. The Sewage Plant gives off a continuous humming noise and there are smells.  
There is a lot of traffic in the morning and this development will cause a lot more.  
Another member of the public said in view of the Parish Plan it would be good to have some development.  
The Council was asked for an update on the current status of the Parish Council for Planning and the Chairman confirmed that there had been several meetings with the public and it was decided that for the present time the Open Countryside status would remain.  
Councillor J Long had nothing to add apart from his written comments which he had received from people within the village (See attached sheet)  
There are still no site notices up for the application. Penny Stephan said she would see to it they were put up. She also commented that Highways have agreed the site entrances as acceptable as they stand.  
***Standing Orders were reinstated.***

***The Chairman stated that in view of the public present he would move the Planning item up on the agenda to the next Item.***

9. Planning:

- Reference:14/00122/FUL  
Address: The Smithy , Acton Burnell, Shrewsbury, SY5 7PA  
Proposal: Erection of a two storey extension and change of use from dwelling to student accommodation  
***Pending consideration***
- Reference: 14/00079/VAR  
Address: Ruckley Hall Farm, Acton Burnell, Shrewsbury, SY5 7HR  
Proposal: Variation of condition 2 (approved plans) attached to 11/04455/FUL to allow for modifications to provide larger communal areas.  
***Pending consideration***
- Reference:13/04940/COU  
Address: Frodesley Hall Farm, Frodesley, Shrewsbury SY5 7HF  
Proposal: Change of use from an annex to a holiday let to include installation of 2no dormer windows to rear elevation.  
***Permission granted***
- Reference:14/00649  
Address: 16, Acton Burnell, Shrewsbury, SY5 7PE  
Proposal: Works to rebuild porch on west elevation, to include a small window and a new door entrance; external door for entrance to storage area; single internal brick wall separating storage area from porch area; removal of cement render to three sides of external walls, on inspection of timber frame a decision will then be made to either it's exposure or recover in lime render; reinstatement of low border wall and railings with gated access to No 16 and No 17 pathways and insertion of doorway from kitchen and bricking up of glass panel affecting a Grade II listed building.  
*After discussion it was agreed to offer no comment to this application*  
***Councillor J Long left the meeting at this point***
- 14/00648/OUT  
Address: Land rear of Stoneleigh, Acton Burnell, Shrewsbury, Shropshire, SY5 7PA  
Proposal: Outline application for erection of 6 no. Open-market dwellings and 2 no affordable dwellings to include means of access and layout.  
*After discussion it was agreed that the Parish Council are unable to support the application in its present size and format due to the Parishes Open Countryside status. We realise that in the present planning climate the situation has changed.*  
*Acton Burnell is in a conservation area this needs to be taken into consideration, we recognise this is only an Outline Planning Application but there are concerns over how many and what the properties would look like.*  
*The Parish Council does not feel that the make-up of affordable and local needs have been properly addressed.*  
*There is also no provision for a safe footpath for pedestrians to the village shown on this application.*  
*There are also concerns over the potential extra traffic through local villages*

*There were concerns on the possible adverse impact on an existing well established local business.*

***Councillor J Long returned to the meeting at this point.***

**Clerk to report on any new applications received after 3<sup>rd</sup> March 2014**

6. Shropshire Councillors Report: Councillor Barker reported that the Council is very busy at the moment with the influx of Planning Applications and fewer officers to deal with them. They have been out filling lots of potholes after the recent bad weather. There is £39.7 million less in the budget this year. All local Authorities are facing difficult times at this time.  
Councillor Barker then left the meeting.
7. Matters arising :
  - Clerk reported that she has requested a quote for the insurance from Zurich direct who had previously been the councils insurers through the Shropshire Council Small Parishes Insurance Scheme which they are not continuing to offer to Parish Councils in Shropshire
8. Finance:
  - i) to approve payments of accounts; list to be circulated at the meeting It was agreed to pay the accounts as presented by the clerk. Proposed By Councillor J Long; seconded by Councillor R Morgan and agreed by all members present.
  - ii) To receive Bank Reconciliation Statement. It was agreed to accept the Bank Reconciliation as presented by the clerk. Proposed By Councillor J Long; seconded by Councillor R Morgan and agreed by all members present.  
***'Acton Burnell Parish Council resolves That by The Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992, the press and public be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts'***  
The clerk and members of the public left the meeting at this point
  - iii) To consider clerks salary scale point.  
After a full and frank discussion it was agreed to keep the clerk on the same salary scale point SCP24.
9. See above under Planning
10. Highways Matters.
  - a) Clerk explained that M Davies from Shropshire Council has been off sick and asked when members wished to meet for a site meeting. It was agreed to set the time as 3.15 this Friday 14<sup>th</sup> March. Clerk to invite Neil Hawkins the Head of Concord College to attend.
11. Council to consider date, time and agenda for Annual Parish meeting to be held in May 2014. It was agreed to join the Annual Parish Meeting to the Annual Parish Council Meeting starting at the earlier time of 7.00 with a break between meetings. It was agreed to invite Dave Harte along with Head of Concord College to attend the Annual Parish Meeting or submit a written report if they were unable to attend.
12. Correspondence & Parish Matters: Councillor R Morgan reported that there was a vehicle continuously parked outside the Warren and another one outside the Smithy which were obstructing the footpath. This is also happening outside 4 Rural Cottages. This appears to be a problem outside College Properties. Kitchen Staff are also parking on the grass verges by the church causing extensive damage to the Church

grounds. The clerk was instructed to write to the Head of Concord College and bring this to his attention and ask if he is able to speak with those concerned and request they park more considerately.

Councillor Argyropulo reported that the drains had flooded in Pitchford during the recent bad weather and asked if it was possible to ask for a site meeting in Pitchford to discuss possible solutions to the problem. Clerk to copy Councillor Barker into the e-mail.

Councillor C Culliss reported that the recent wet spell had caused the grass around the bus stop at Frodesley to become extremely muddy and she had been asked by residents if the Parish Council would consider doing something to alleviate the problem. After discussion it was agreed that the Parish Council did not wish to take on the responsibility for maintaining the bus stop which was the property of the residents of the village.

13. Reports: Local Joint Committee- Councillor G Turner reported that Pitchford Village Hall had been successful in obtaining a grant from the LJC towards the IT updates required in the Village Hall.
14. This was the last LJC in its present format. Shropshire Councillor C Wild is very keen for the meetings to continue every six months or so to discuss parish matters. ShropNet is to be changed to a better more user friendly version.
15. Date and Time of next meeting. Tuesday 13<sup>th</sup> May 2014 at 7.00pm. The Chairman thanked all for attending and closed the meeting at 9.50pm