

# Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

## PARISH COUNCIL MEETING

Tuesday 12<sup>th</sup> July 2016

### MINUTES

1. **Chairman's Welcome.** The Chairman welcomed all to the meeting.
2. **Present** Councillor K Faulkner- Chairman ; Councillor J Long –Vice-chairman ; Councillor E Plant ; Councillor R Morgan ; Councillor G Turner ; Councillor G Ball ; Councillor G Davies ; Councillor Argyropulo. **Apologies** were received from Councillor Culliss. Also present Shropshire Councillor T Barker, L Pardoe Clerk to the council, Stuart Page from Severn Trent, and Richard Waldron from Mott Macdonald Bentley Limited.
3. **Declarations of Pecuniary Interest.** There were none at this point
4. **Stuart Page from Severn Trent to update members on progress for the proposed replacement sewage pumping system in Acton Burnell.** Severn Trent is finalising the details and they are looking to start rebuilding the new works in September. He had some draft drawings which he passed round the members. The new works will have a capacity for 1036 people. There are 606 full time students at the College and 275 inhabitants in the village of Acton Burnell. There will be 6- 7 tanker movements in a day to empty the sludge every 3-4 months which will then be taken to Monkmoor Plant. The work will probably start in September and take around 12 months to complete. Severn Trent will distribute leaflets to all residents telling them of their plans nearer the time. There is a similar but smaller plant in Cardington which if members would like to look around Stuart will arrange a site visit.  
Stuart will send the drawings when they are complete to the clerk to be put on the website.
5. **Vice-Chairman to sign Declaration of Acceptance of Office.** The Vice-chairman signed the Declaration of Acceptance of Office.
6. **Public Session.** There were no members of the public present.
7. **Confirmation and acceptance of the minutes of the meeting of 10<sup>th</sup> May 2016 & 31<sup>st</sup> May 2016;** it was agreed that these were a true and accurate record of the meeting subject to a slight wording change: proposed by Councillor G Turner; seconded by Councillor G Ball and agreed by all members present.
8. **Matters arising** *Clerk to write a piece for the newsletter to sound out interest amongst locals people to attend a first aid course*
9. **Shropshire Councillors Report.** Councillor T Barker reported that the Planning Service had improved over the last six months. A financial strategy for the next 5 years is being considered by Cabinet later this week. On the whole education standards in the county are good.
10. **Highways' matters:**
  - i) Councillors to reports any highway matters: It was reported that where there had been new surface dressing this was leading to retention of surface water across the new surfaces. *Clerk to write to T Barker about this.*  
Shropshire Councillor T Barker reported he had seen a communication re the white lining in Acton Burnell. *The clerk to contact T Sneddon and copy in T Barker to ask what is happening with the crossroads and what they would subsequently be doing with the white lines.*  
*It was reported that cyclists are not stopping at the crossroads and just riding straight over.*  
*The drain outside the telephone kiosk in Acton Burnell is still blocked.*  
*The water is still pouring over the road from the new works at the Concord College.*

- 11. Clerk to report on new website.** The clerk had attended a mornings training session on the new website and was in the process of building the website up. *She was asked to contact Rose at the Shop in Acton Burnell to see if she wanted something to promote the shop on the website.*
- 12. Councillor J Long to report on meeting attended at The Guildhall on Thursday 30<sup>th</sup> June 2016.** Councillor Long gave his apologies as he had not attended the meeting due to a prior meeting over running. The clerk had and reported that there was a certain amount of confusion over who would and could be doing what. There is to be another meeting on Thursday 21<sup>st</sup> July to look how the Parishes can work together to deliver services that they may wish to take on.
- 13. Councillor G Ball to report on meeting attended at Church Stretton on Thursday 7<sup>th</sup> July 2016.** Councillor Ball reported that at the meeting those present were presented with some figures that Church Stretton Town Council would be looking for them to contribute to Church Stretton Town Council for the running of the Swimming Pool, The Library and the Leisure Centre. They had calculated that Church Stretton residents represented 75% of the usage and were looking for 25% to be funded by the surrounding parishes. *The Chairman proposed that the Parish Council should keep a presence at these meetings to keep abreast of proposals. The clerk to contact the clerks in the LJC area and urge them and their members to attend as well.*
- 14. Finance:**
- Council to consider if it wishes to take on any services from Shropshire Council. After listening to the reports from the meetings attended the Parish Council agreed to pass a resolution that Acton Burnell Parish Council is not prepared to raise our precept to support other councils. Proposed by Councillor K Faulkner; seconded by Councillor J Long and agreed by all members present.
  - To approve payments of accounts (list to be circulated prior to the meeting). It was agreed to pay the accounts as presented by the clerk. Proposed by Councillor J Long; seconded by Councillor G Turner and agreed by all members present.

cheque No	Payee	Brief Desc	amount
100341	J Griffiths	Internal Audit	50.00
100342	HMRC	PAYE Mth 3	40.00
100343	HMRC	PAYE Mth 4	41.60
100344	L Pardoe	Salary & Expenses June & July	327.40
100345	HMRC	PAYE Mth 5	40.40
100346	L Pardoe Sal	Salary August	161.71
		Total	661.11

- To accept the Bank Reconciliation as presented by the clerk. It was agreed to accept the Bank Reconciliation as presented by the clerk; proposed by Councillor J Long; seconded by Councillor G Turner and agreed by all members present.
- It was agreed to allow Councillor J Long to have viewing access to the accounts on line. Proposed by Councillor K Faulkner; seconded by Councillor G Ball and agreed by all members present.

**15. Planning:**

**i) Clerk to report on previous applications**

Reference: 14/05004/FUL: Address: Proposed Agricultural Workers dwelling south east of Pitchford Shropshire: ***Pending Consideration.***

15/02293/REF: The Parish Council responded to this appeal in August. Still awaiting decision. A site inspection will be made by the Inspector on Tuesday 10<sup>th</sup> November at 9.00pm **Awaiting Decision.**  
**Appeal dismissed 16 Mar 2016**

16/02091/PMBPA: Ruckley Barn, Acton Burnell, Shrewsbury. Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use; Awaiting decision

Reference: 16/02543/TCA; Concord College, Acton Burnell. Removal of Trees within the Acton Burnell Conservation Area. Awaiting decision.

**ii) Clerk to report on any new applications received after 30<sup>th</sup> June 2016**

Reference: 16/02912/VAR (validated: 30/06/2016)

Address: Rosehay, Acton Burnell Farm, Acton Burnell, Shrewsbury, Shropshire, SY5 7PQ  
Proposal: Variation of Condition No. 5 attached to Planning Permission 98/0727/180/98 dated 16 September 1998 to allow the holiday let unit to be occupied by an individual or family for more than 4 weeks in any one calendar year (however calculated) but not to reside in the unit on a permanent basis as their main residence

Applicant: F. W. Jones & Son (Acton Burnell Farm, Acton Burnell, Shrewsbury, SY5 7PQ, Shropshire

*After discussion it was agreed that the Parish Council support this application. Proposed by Councillor G Ball; seconded by Councillor G Turner an*

*There were two abstentions. The vote was carried by 6 in favour, 2 abstentions.*

16. **Correspondence:** This was noted

17. **LJC:** The next meeting has not yet been arranged

18. **Council to consider the draft document regarding the terms and conditions for the grant to Pitchford Village Hall for the replacement of the existing collapsed sewage system.** This was discussed and it was agreed to accept this final document. Proposed by Councillor K Faulkner; seconded by Councillor J Long and agreed by all members present. Two copies of the document were signed by the Chairman in front of the members. Copies to be sent to the Chairman of the Village Hall Management Committee for signing and returning to the clerk for safe keeping. The Village Hall Management Committee to retain one copy for their records.

**19. Parish Matters.**

- Councillor Turner asked if it would be possible for the Parish Council to look at refurbishing the Old Telephone Box in Acton Burnell to paint it out and look at using for a book exchange. *The clerk to look into what land goes with the telephone box Also look into the telephone box at Pitchford.*
- Councillor J Long had been to a meeting on lost rights of way and now had a parish map of the footpaths. *The clerk was asked if it would be possible to get copies of these for all members of the Parish Council.*

20. **Date and Time of next meeting.** It was agreed that this would be held Tuesday 13<sup>th</sup> September 2016 starting at 7.30pm. Venue to be decided. It was thought that it would be at College as the Village Hall Management Committee were still waiting for the discharge permit for the sewage system.

**Clerk:**

*Lorna Pardoe*

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Acton Burnell Annual Parish Council

Clerk: L Pardoe

July 2016 Minutes

[actonburnellpc@gmail.com](mailto:actonburnellpc@gmail.com)

Signed.....

Dated Tuesday 13<sup>th</sup> September 2016