

**Acton Burnell**  
**Combined Parish Council**  
**PARISH COUNCIL MEETING**

On Tuesday 8<sup>th</sup> July 2014

MINUTES

1. **Chairman's welcome:** The Chairman welcomed all to the meeting. He also thanked Councillor Culliss for her time in office as Vice- Chairman.
2. **Present & Apologies:** Present: Councillor K Faulkner- Chairman-Councillor J Long- Vice-chairman  
Councillor G Turner      Councillor C Culliss      Councillor G Davies      Councillor R Ball  
Councillor E Plant      Councillor A Argyropulo; Shropshire Councillor T Barker; L Pardoe clerk  
to the council. Apologies were received from Councillor R Morgan who was on holiday .These were accepted by the Parish Council  
Also present were Joshua Mellor, James Thomas and Isabella Coupmann from Lightsource and twenty members of the public (See attached signing in sheet)
3. **Public Session: Standing Orders were suspended to allow the members of the public to speak.**
4. Joshua Mellor made a brief presentation on the proposed Solar Farm at Stock batch. There is to be a public consultation evening next Tuesday evening at Ryton Village Hall from 5.30 to 8.00 pm. Lightsource are keen to consult with residents and take their views into account. Please see attached Information sheet.

One member of the public spoke who lives at WindyMunday overlooking 40 acres of the proposed site. It is good agricultural land and will make poor quality grazing. They strongly opposed this proposal. One member of the public questioned whether glare from the panels would be an issue. Mr. Mellor replied that the panels absorb the heat and light and reflection glare is not an issue. There were concerns over the possible noise levels from the cooling fans, Mr. Mellor said this were no more than the noise levels from a refrigerator. Concerns were raised over the traffic to the site as the lanes involved are very narrow to take very large vehicles.

Mr Vickers asked for clarification of the Parish Councils response to his application, the chair explained that as the Parish is still designated as Open Countryside the Parish Council objected to the proposal on those grounds.

**Standing Orders were reinstated.**

5. **Declaration of Pecuniary Interest:** Councillors Argyropulo and Turner declared personal interests in the Lightsource part of the meeting
6. **Confirmation and acceptance of the minutes of the meeting of 13<sup>th</sup> May 2014:** It was agreed that these were a true and accurate record of the meeting. Proposed By Councillor G Ball; seconded by Councillor G Turner and agreed by all members present.
7. **Matters arising:** Clerk to report information only items not covered elsewhere on the agenda: All matters covered elsewhere on the agenda.
8. **Shropshire Councillors Report.** Councillor T Barker reported there are discussions going on at the moment regarding the Green lane on Oakland's Farm. It will cost Shropshire Council top downgrade it. Clerk to forward e-mail to all members for their consideration.

The LJC areas are being consolidated and many of Councillors Barkers Parish councils are moving from the Burnell area to Strettondale or Much Wenlock and Broseley. The Ljcs will change their focus and have a stronger influence on the way services are delivered locally.

The LDF will be agreed next week and goes to the Planning Inspectorate in July but it is not set until it is signed off in Jan 2015.

9. **Finance:**

- To approve payments of accounts; list to be circulated at the meeting. It was agree to pay the accounts as presented by the clerk Proposed by Councillor G Turner; seconded by Councillor C Culliss and agreed by all members present.
- To accept the Bank Reconciliation as presented by the clerk. It was agree to accept the Bank Reconciliation as presented by the clerk Proposed by Councillor G Turner; seconded by Councillor C Culliss and agreed by all members present.
- 
- To receive Internal Auditors Report: The clerk reported that the Internal Audit had shown up no inconsistencies and the accounts had now gone off to the External Auditor.
- To consider additional members as signatories to the Bank Account: It was agreed to add Councillor J Long and Councillor G Turner as Bank signatories to the account. Proposed by Councillor G Ball seconded by Councillor C Cullis and agreed by all members present.
- To consider and agree the purchase of laptop for Parish Council use and associated software necessary for use. The clerk explained which laptop she had been looking at and the costs of setting it up with the appropriate software to run the Parish councils business. The costs for this would be laptop £299.00; mouse £7.98 and Home Office & Business 2013£220.00 totalling £526.98. It was proposed by Councillor J Long, seconded by Councillor C Culliss that the clerk should go ahead and purchase this on behalf of the council.
- Clerk to briefly report on the recent Financial Training attended. The clerk reported on the slight changes made to the financial risk documents to have not always have the same members of the Council sign the cheques, and also to have someone other than the chairman sign the bank reconciliation from time to time. The Audit Commission will be going soon but it is still not decided what will happen in the future but there will be more importance placed on the Internal Audit.

10. **Planning:**

**i) Clerk to report on previous applications**

- Reference:14/00648/OUT  
Address: Land rear of Stoneleigh, Acton Burnell, Shrewsbury, Shropshire, SY5 7PA  
Proposal: Outline application for erection of 6 no. Open-market dwellings and 2 no affordable dwellings to include means of access and layout  
**Permission Granted**
- Reference: 14/01205/FUL  
Address: Denver House, Acton Burnell, Shrewsbury, SY5 7PQ  
Proposal: Conversion of existing barn into dwelling  
**Pending Consideration**
- Reference: 14/01477/FUL  
Address: Corner House, 8 Acton Burnell Shrewsbury. SY5 7PE

Proposal: Erection of 1 No dwelling; formation of vehicular access and works to trees

**Pending Consideration**

There have been amendments to this application

Following electronic consultation the Parish Council agreed: The Parish Council has no objections to the application as suggested by the Planning Department

- Reference: 14/01683/FUL  
Address: Concord College, Acton Burnell Hall, Acton Burnell. Shrewsbury. SY5 7PF  
Proposal: Continuation of temporary single storey classroom together with the erection of two further temporary single storey classrooms.  
**Permission Granted**
- Reference: 14/01198/FUL  
Address: Acton Piggott Farm, Acton Burnell Shrewsbury. SY5 7PH  
Erection of a building to house a biomass boiler  
**Permission granted**
- Reference:14/01146/FUL  
Address: Acton Piggot Farm, Acton Burnell, Shrewsbury. SY5 7PH  
Proposal: Proposed construction of a private footpath linking Concord College to student accommodation at Acton Piggot Farm, with additional removal of part of a hedgerow to improve visibility  
**Permission Granted.**
- Reference;14/02105/FUL  
Address: 1 Rural Cottages, Pitchford, Condover Shrewsbury. SY5 7DR  
Proposal: Erection of two storey side extension; including Juliet balconies and porch over front entrance  
After consultation The Parish Council agreed to offer no comment to this application.

**ii) Clerk to report on any new applications received after 30<sup>th</sup> June 2014** There were no new planning applications

**iii)Council to consider the options available for responses to planning applications.** The clerk distributed copies of a list of Material Planning Considerations to members: The Chairman asked member to in future consider the responses to applications within these guidelines and the responses available to the parish Council of Object: Support or Representation. Councillors were concerned that if they had received no comments on the application they could make no comments. The clerk reminded them that they had the Parish plan to guide their responses.

**iv)Notification of public meeting concerning proposed Solar Farm development near Pitchford & Ryton on 15<sup>th</sup> July 2014 at Ryton Village Hall 5.30 to 8.00pm;**The Chairman asked members to attend this meeting if they were able to.

11. **Review of Polling Districts and Places.** Council to consider .please see e-mail forwarded from F Howie Shropshire Council. The Clerk completed this document with the assistance of the members. The alternative Polling Station was suggested as St Mary's Church Acton Burnell.
12. **Shropshire Councils empty Homes Strategy for 2014 -2017-** Council to consider and respond via link to Shropshire Councils consultation. It was agreed that the Parish agreed in principal with the Strategy and

requested the clerk to respond and support. Proposed by Councillor J Long; seconded by Councillor G Turner and agreed by all members present.

- 13. Council to review General Risk Assessment and Financial Risk Documents for a further 12 months:** It was agreed to accept the documents as presented to the Council . Proposed Councillor J Long; seconded by Councillor G Turner and agreed by all members present.

**14. Correspondence:** Noted

**15. Parish Matters:**

Clerk to follow up the sites of community concern with Mike Davies at Shropshire Council;

Clerk to follow up the Roman Bridge with English Heritage

Councillor Plant reported that there were two very nasty potholes on the road between Concord College and the junction before the sign for narrow bridge . Clerk to notify Shropshire Council Highways team

The Councillor agreed to go with the Strettondale LJC

The Councillor agreed that it was their wish to retain the Oaklands footpath and Bridleway as that. Clerk to forward e-mail to all members for their consideration. Clerk to request a definition from Shropshire Council as to what the footpath if defined as.

Clerk to request the police to do some speed checks in Pitchford between 8.30 and 9.00 am as there are numerous complaints about Concord College staff speeding at that time of the day.

- 16. Date and Time of next meeting.** This was agreed as Tuesday 9<sup>th</sup> September 2014. The Chairman thanked all for attending and closed the meeting at 9.30 pm.

**Clerk:**

*Lorna Pardoe*

Tel: 01743718695

[actonburnellpc@btinternet.com](mailto:actonburnellpc@btinternet.com)