

Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

ANNUAL PARISH COUNCIL MEETING

On Tuesday 13th May 2014 at Pitchford Village at 7.30 pm.

MINUTES

1. Chairman's welcome: The Chairman welcomed all to the meeting
2. Present : Councillor K Faulkner Chairman Councillor J Long Councillor G Turner
 Councillor G Davies Councillor R Morgan Councillor RG Ball Councillor E Plant
Apologies were received from Councillor Culliss, and Councillor Argyropulo. Also present L Pardoe clerk to Parish Council, Four members of the Public. See attached sheet.
The Chairman then stood down for the election of Chairman. The clerk asked for proposals to the office of Chair.
3. Election of Chairman: Councillor RB Ball proposed Councillor K Faulkner; seconded by Councillor J Long and agreed by all members present.
4. Declaration of Acceptance of Office; The Chairman signed the Declaration of Acceptance of Office in the presence of all present.
5. Election of Vice-Chairman: Councillor J Long was proposed by Councillor K Faulkner: seconded by Councillor G Turner and agreed by all members present.
6. Declaration of office of acceptance by Vice-Chairman: The Vice- Chairman signed the Declaration of Acceptance of Office in the presence of all present.
7. Election of representative on Local Joint Committee: Councillor R G Ball agreed to continue to represent the Parish Council at the LJC meetings when they occur.
8. Declaration of Pecuniary Interest. None at this point.
9. Confirmation and acceptance of the minutes of the meeting of 11th March 2014: These were agreed as a true and accurate record of the meeting; proposed by Councillor J Long; seconded by Councillor R Morgan and agreed by all members present.
10. Public Session: *Standing Orders were lifted to allow members of the public speak.* Mr Vickers read out a statement in connection with his planning application at Corner House. See attached sheet.
Mr. Price asked about the grant that the Parish Council had agreed to give to the Village Hall to assist with the installation of broadband.
Standing Orders were reinstated.
11. Matters arising :
 - Clerk to report information only items not covered elsewhere on the agenda; the clerk reported that Mike Davies had suggested that the Parish Council raise the issue at Acton Burnell Crossroads outside the Post Office should be re-raised as a site of Community Concern. *This was agreed unanimously by all members present. Clerk to raise this with Shropshire Council.*
12. Finance:
 - i. To approve the Parish Council Income & Expenditure Accounts. It was agreed to approve the Year End Accounts as presented by the clerk; proposed by Councillor J Long; seconded by Councillor RG Ball and agreed by all members present.

- ii. To approve completion of Section 1 Accounting Statements and Section 2 Annual Governance Statement on Audit Paperwork. It was agreed to approve completion of Section 1 Accounting Statements and Section 2 of the Annual Governance Statements as presented by the clerk; proposed by Councillor J Long; seconded by Councillor RG Ball and agreed by all members present.
- iii. To approve payments of accounts; list to be circulated at the meeting It was agreed to approve payment of the Accounts as presented by the clerk; proposed by Councillor J Long; seconded by Councillor RG Ball and agreed by all members present.
- iv. To approve Chairman's Expenses for 2014/2015; It was agreed to keep this as £50.00. Proposed by Councillor J Long; seconded by Councillor RG Ball and agreed by all members present.
- v. To consider the purchase of a laptop for Parish Council use by the Clerk following the irrecoverable breakdown of the clerks desktop machine. After discussion it was agreed to allow the clerk to spend up to £350 on the purchase of a laptop for the Parish Council and to take out an annual subscription to Office 365 for the software package to use on the machine; proposed by Councillor J Long; seconded by Councillor RG Ball and agreed by all members present.

PC Harte arrived at the meeting at this point. He apologised for his lateness but had already attended several Annual Meetings . He gave a brief report and handed out new sheets with the details of the local Police Team on, for posting on the Notice Boards in the Parish. He also handed a hard copy of his report to the clerk for retention in the files.

He then left the meeting and the Council continued with the finance section of the meeting.

- vi. To consider updating the Financial Regulations of the Parish Council following the issue of New Financial Regulations from NALC. Council to consider delegating this to a working party to report back to a later meeting for ratification and adoption by Full Council It was agreed to set up a working group of Councillor K Faulkner , Councillor J Long and Councillor G Turner along with the clerk to look at the new financial regulations after the clerk has attended a training seminar on the new regulations.
- vii. To consider attending Training sessions being run by SALC on the new financial regulations and if any members wish to attend. No Councillors wished to attend this session.
- viii. Insurance: Council to consider quotes for the Insurance following Shropshire Councils withdrawal from the umbrella scheme the parish council had previously subscribed to. After considering the quotations it was agreed to accept the quote from Zurich for three years at £240.36; proposed by Councillor J Long; seconded by Councillor RG Ball and agreed by all members present.

13.

Planning:

i)Clerk to report on previous applications

- Reference:14/00649/LBC

Address: 16, Acton Burnell, Shrewsbury, SY5 7PE

Proposal: Works to rebuild porch on west elevation, to include a small window and a new door entrance; external door for entrance to storage area; single internal brick wall separating storage area from porch area; removal of cement render to three sides of external walls, on inspection of timber frame a decision will then be made to either it's exposure or recover in lime render; reinstatement of low border wall and railings with gated access to No 16 and No 17 pathways

and insertion of doorway from kitchen and bricking up of glass panel affecting a Grade II listed building.

Permission Granted

- Reference:14/00648/OUT
Address: Land rear of Stoneleigh, Acton Burnell, Shrewsbury, Shropshire, SY5 7PA
Proposal: Outline application for erection of 6 no. Open-market dwellings and 2 no affordable dwellings to include means of access and layout
Pending consideration

New Applications

- Reference: 14/01205/FUL
Address: Denver House, Acton Burnell, Shrewsbury, SY5 7PQ
Proposal: Conversion of existing barn into dwelling;
After discussion it was agreed that the Parish Council supported this application.
- Reference: 14/01477/FUL
Address: Corner House, 8 Acton Burnell Shrewsbury. SY5 7PE
Proposal: Erection of 1 No dwelling; formation of vehicular access and works to trees
The previous application Mr. Vickers made we were unable to support due to the Parish Councils status as Open Countryside. We realise that in the present planning climate this has changed. The Parish Council have received no objections to this application. Seeing the applicants planning and design statement the Parish Council has no valid planning objections to this application.
- Reference: 14/01683/FUL
Address: Concord College, Acton Burnell Hall, Acton Burnell. Shrewsbury. SY5 7PF
Proposal: Continuation of temporary single storey classroom together with the erection of two further temporary single storey classrooms.
The Parish Council agreed to offer no comment to this application
- Reference: 14/01198/FUL
Address: Acton Piggott Farm, Acton Burnell Shrewsbury. SY5 7PH
Erection of a building to house a biomass boiler
The parish Council agreed to offer no comment on this application.
- Reference:14/01146/FUL
Address: Acton Piggot Farm, Acton Burnell, Shrewsbury. SY5 7PH
Proposal: Proposed construction of a private footpath linking Concord College to student accommodation at Acton Piggot Farm, with additional removal of part of a hedgerow to improve visibility.
Permission granted

Clerk to report on any new applications received after 30th April 2014

There were no new applications.

14. Parish Matters

Councillor K Faulkner reported that a lady had reported that the only roman bridge in Shropshire which is on a footpath outside Acton Burnell is deteriorating. She proposed contacting English Heritage. Member advised the clerk to report this to the Rights of Way team at Shropshire Council.

Councillor G Turner reported that the gardening group in Frodesley were looking at doing some repairs to the bus shelter at Frodesley looking to get some funding from Awards for all.

15. Date and Time of next meeting. Tuesday 8th July 2014

Clerk: *Lorna Pardoe* Tel: 01743718695 actonburnellpc@btinternet.com

