

Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

ANNUAL PARISH COUNCIL MEETING

Monday 15th May 2017

MINUTES

1. **Chairman's Welcome.** The Chairman welcomed all to the meeting
2. **Present** Councillor K Faulkner- Chairman; Councillor J Long- Vice-chairman; Councillor C Culliss; Councillor P Harrison; Councillor R G Ball; Councillor G Davies; Councillor A Argyropulo & **Apologies.** There were no apologies. Also present were L Pardoe, clerk to the Parish Council, Shropshire Councillor D Morris and Mrs E Davies.
3. **Declaration of Acceptance of Office by all members.** These were signed by the members in front of the clerk
4. **Election of Chairman:** Councillor C Culliss proposed that Councillor K Faulkner be the Chairman this was seconded by Councillor J Long and agreed by all members present.
5. **Declaration of Acceptance of Office by Chairman** this was signed in the presence of the Council
6. **Election of Vice-Chairman** Councillor K Faulkner proposed that Councillor J Long be the Vice-chairman, this was seconded by Councillor G Ball and agreed by all members present.
7. **Declaration of office of acceptance by Vice-Chairman.** This was signed in the presence of the council.
8. **Co-option of Councillor.** Councillor K Faulkner proposed that Tracey Johnson be co-opted onto the Parish Council this was seconded by Councillor A Argyropulo and agreed by all members.
9. **Declaration of Acceptance of Office.** This was signed in the presence of the Council.
10. **Election of representative on Local Joint Committee.** It was agreed that Councillor R G Ball would continue to represent the Parish Council on this.
11. **To appoint representative for The Staff Appraisals Committee (three members)** It was agreed that this would consist of Councillors K Faulkner, C Culliss and RG Ball
12. **To appoint three representatives for the Staffing Appeals Committee.** It was agreed that this would consist of Councillors J Long, P Harrison and R Morgan.
13. **Declarations of Pecuniary Interest.** There were none at this point.
14. **Public Session.** Councillor D Morris introduced himself and said he was proud to have been elected to represent people in the Burnell ward. He announced that he just come from a meeting where the new leader of Shropshire Council had been elected. Peter Nutting was the new Leader. He said that Shropshire Council was looking to spend 24 million on rebuilding the IT infrastructure. Shropshire Council was going to have an energy business with Hereford & Worcester to get better rates for power. He has become a corporate parent as a Shropshire Councillor being responsible for all children in care within the County and he wishes to focus on that aspect. He want to be accessible to all in his constituency.
15. **Confirmation and acceptance of the minutes of the meeting of 6th March 2017.** It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor R Morgan; seconded by Councillor G Ball and agreed by all members.
16. **Matters arising:** Councillor Ball reported that he had received a quote from Shropshire Council to supply all the Acton Burnell Parish Councillors with a tablet for Council use for £143 per tablet. He would forward the e-mail to the clerk for forwarding to all other members in preparation for discussion at the July meeting. He was waiting for more information for the maintenance etc. of the tablets. Councillor J Long asked if the clerk had reapplied for the grants from the British Heart Foundation for defibrillators within the parish. The clerk explained that she had not yet reapplied. Councillor K Faulkner said that if the Parish Council was unsuccessful again this time in their bid to obtain a grant then it would have to look at using the Lightsource funds to purchase them.

17. Highways' Matters:

- i) Councillors to reports any highway matters; Councillor G Ball reported that the grit bins had still not been done. At Park Gate the grit bin had gone completely from the triangle of grass. Clerk to chase this and copy Dan Morris into the e-mail.
- ii) Councillor R Morgan reported the on the bank towards Ruckley there appears to be a space where a culvert should be and there is water all across the road all the time in winter.
- iii) Councillor P Harrison reported that below Home Farm in Acton Burnell the tarmac that Severn Trent have put in where they replaced the water main is shrinking away from the original and the sealant isn't working.
- iv) It was reported that the King Street crossroads rain is still not working.
- v) There are still lots of potholes throughout the parish.

18. Finance:

- Council to consider and approve payments of accounts. It was agreed to pay the accounts as presented by the clerk; proposed by Councillor C Culliss; seconded by Councillor R Morgan and agreed by all members present.

100367	SALC	Subscriptions	301.36
100368	D Malley	Payroll services	73.00
100369	HMRC	PAYE	81.60
100370	L Pardoe	Salary & Expenses	387.93
100371	J Griffiths	Audit Fees	50.00
		total	893.89

- To accept the Bank Reconciliation as presented by the clerk. It was agreed to accept the Bank reconciliation as presented by the clerk proposed by Councillor C Culliss; seconded by Councillor R Morgan and agreed by all members present.
- To agree the National Pay award for 2016/17 to be backdated to 1st April 2016 and the pay award for 2017/2018 to be implemented from 1st April 2018. (E-mail with details on circulated to members on the 13th March SALC bulletin.) It was agreed to pay this to the clerk proposed by Councillor C Culliss; seconded by Councillor R Morgan and agreed by all members present.
- To receive the year end accounts for 2016/2017, these were verified by Councillor J Long and P Harrison before being accepted. Proposed by Councillor C Culliss; seconded by Councillor R Morgan and agreed by all members present.
- To agree the Annual Governance Statement for 2016/2017. The clerk read this out to the meeting and the council agreed the Statement for this year. Proposed by Councillor C Culliss; seconded by Councillor R Morgan and agreed by all members present.
- To receive the Accounting Statements for 2016/2017 It was agreed to receive these as presented by the clerk. Proposed by Councillor C Culliss; seconded by Councillor R Morgan and agreed by all members present.
- To receive the Internal Audit Report for 2016/2017. This was received by the Council proposed by Councillor C Culliss; seconded by Councillor R Morgan and agreed by all members present.
- The clerk presented the Insurance cheque to members which had come in late. She was instructed to go back and get fresh quotes for locking into a 3 or 5 year contract with Zurich.

19. Planning:

- **Clerk to report on previous applications**
 - Reference: 14/05004/FUL: Address: Proposed Agricultural Workers dwelling south east of Pitchford: Awaiting decision
 - Reference: 17/00236/FUL

Address: Development land adjacent to Stoneleigh Acton Burnell
 Proposal: Erection of 11 dwellings and associated garaging; alterations to vehicular access, formation of estate roads to include the felling of four trees: *Awaiting decision*

- Reference 17 /00524/VAR106 (validated: 03/02/2017)
 Address: Corner House, 8 Acton Burnell, Shrewsbury, SY5 7PE
 Proposal: Variation of Section 106 agreement pursuant to 14/01477/FUL to reduce the level of affordable housing contribution. *Refused permission 7th April 2017*

ii) Council to consider new planning applications

iii) Clerk to report on any new applications received after 28th April 2017

- Reference: 17/01267/FUL
 Address; the Royal Oak, Condoover.
 Proposal: Demolition of existing outbuildings, conversion of existing pair of dwellings into one dwelling with garage extension. Erection of detached dwelling with garage and formation of new relocated site access.
 After discussion it was agreed that the Parish Council do not support this application and do not think that this application fits the Councils current policy of Open Countryside. The Parish Council does not agree with the loss of smaller properties within the Parish .The additional property is against the Open Countryside policy within the Parish.
 Proposed by Councillor A Argyropulo; seconded by Councillor K Faulkner and agreed by all members.

The Chairman spoke to members on their lack of response to the clerk with the planning applications sent for their comments.

- 20. Correspondence:** List to be circulated prior to the meeting
- 21. Village Views:** Councillor C Culliss suggested that Mrs. Beth Davies did one last edition and make the majority of it about the need for new volunteers to take over publishing the village newsletter and also to see if people still want to continue with it. It was suggested to have a stall at the Village fete and see if they could recruit volunteers at that. Mrs. Beth Davies said she would have a meeting and see what could be one.
- 22. LJC:** There was to be a meeting held in June date, time and venue yet to be confirmed.
- 23. Parish Matters.** Councillor R Morgan reported that he had spoken to the owner of the property behind the telephone kiosk in Acton Burnell and the trees will be pruned in June. They are in the process of getting new tenants in the property.
- 24. Date and time of next meeting;** it was agreed that this would be held on Tuesday 11th July 2017 starting at 7.30pm at Pitchford Village Hall.
- 25. The Chairman thanked all for attending and closed the meeting at 9.35 pm.**

Clerk:

Lorna Pardoe

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Acton Burnell Annual Parish Council

Clerk: L Pardoe

May 2017 Minutes

actonburnellpc@gmail.com

Signed.....

Dated Tuesday 11th July 2017