

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council Meeting

Pitchford Village Hall. Tuesday 21 January 2025 at 7.30pm

All Councillors are hereby summoned to attend the Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 21 January 2025 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

25.1.1 Chairman's Welcome

25.1.2 Present & Apologies

25.1.3 Declarations of Pecuniary or Personal Interest

25.1.4 Confirmation and Acceptance of the Minutes of Previous Meetings

25.1.4.1 Parish Council Meeting – 19 November 2024

25.1.4.2 Staff Appraisal Committee – 19 November 2024

25.1.5 Public Session

25.1.6 Shropshire Councillor's Report

Finance

25.1.7 Payments - Consider and approve payments of accounts (see list of payments)

25.1.8 Accept the Bank Reconciliation as presented by the Clerk

25.1.9 Budget 2024/25 - Review expenditure against budget year to date and agree £15 overspend on meeting room hire budget line.

25.1.10 Approve reappointment of Kathy Symonds as Internal Auditor

25.1.11 Savings accounts – Council to decide whether to invest further funds in a high interest savings account.

25.1.12 Lightsource Community Benefit Fund – Council to consider Pitchford Village Hall's application

Budget and Precept 2025/26:

25.1.13 Council to decide precept amount for 2025/26

25.1.14 Council to review and approve budget for 2025/26

Staff Appraisal Committee

25.1.15 Council to review and decide on recommendations from Staff Appraisal Committee

Clerk's Report

25.1.16 Report on Actions from the meetings on 19 November 2024:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
24.11.10	Clerk to engage A Evans to paint phone boxes	Yes	
24.11.11	Clerk to update draft budget sheets.	Yes	
	Clerk to ensure there is a link to the Community Facebook page on the website	Yes	
24.11.12	Clerk to investigate savings bond interest rates to enable consideration of whether to invest further funds.	Yes	See item 25.1.11

24.11.16	Clerk to report blocked drain by Luckington Stud	Yes	
	Clerk to report erosion of passing space by Swan Bank	Yes	
	Clerk to write to SC highlighting blocked drains between manholes across Parish	Yes	SC responded work will be undertaken as part of routine maintenance programme
24.11.17	Councillor Long to supply Clerk with E Jackson's contact details	Yes	
	Clerk to formally engage E Jackson to mow Old Roman Road S. of Pitchford twice a year	Yes	
24.11.18	Clerk to request Shropshire Council replaces stile at Frodesley Hall Farm with kissing gate	Yes	
24.11.19	Cllr Harrison to contact Shona Butter at SC to request update and discuss potential alternative diversion route suggested by Cllr Faulkner	Yes	
24.11.21	Clerk to submit objection to planning application 24/04000/PMBPA reiterating same objection made to 23/05549/PMBPA	Yes	
	Clerk to submit comments reiterating Council's support for planning application 24/04318/TEL	Yes	
24.11.23	Clerk to find some examples of similar emergency plans for discussion at next meeting	Yes	See item 25.1.23
24.11.24	Clerk to respond to remote meeting consultation.	Yes	

PC Working Documents

25.1.17 Review and agree Fixed Asset Management Policy

25.1.18 Review and agree amended Equality and Diversity Policy

Highways Matters

25.1.19 Clerk to update Council on any Highways Matters

Rights of Way

25.1.20 General issues

Planning

25.1.21 Council to consider new planning applications

Ref: 24/04772/FUL (validated: 19/12/2024)

Address: Brickyard Farm, 17 Frodesley, Frodesley, SY5 7HX.

Proposal: Erection of front, side and rear extensions, raising of ridge line and internal alterations to dwelling.

25.1.22 Clerk to update on other planning applications/notices/enforcement issues

Parish Matters

25.1.23 Parish Emergency Plan/Community Toolkit – Council to consider need for plan and any actions to take

25.1.24 Shropshire Council budget consultation – Council to consider response

25.1.25 Government consultation on Strengthening the Standards and Conduct Framework for Local Authorities – Council to consider response

25.1.26 Green Spaces & Active Travel Fund – Council to decide whether to express an interest in applying for benches for the Parish and discuss possible location/s

Time, Date & Place of Next Meeting

25.1.27 7.30pm on Tuesday 11 March 2025 at Pitchford Village Hall

Signed: _____

Clerk and RFO

Date: 15 January 2025