

# Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council Meeting

Pitchford Village Hall. Tuesday 19 November 2024 at 7.30pm

All Councillors are hereby summoned to attend the Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 19 November 2024 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

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Email: [clerk@actonburnellparishcouncil.org.uk](mailto:clerk@actonburnellparishcouncil.org.uk)

## AGENDA

**24.11.1 Chairman's Welcome**

**24.11.2 Present & Apologies**

**24.11.3 Declarations of Pecuniary or Personal Interest**

**24.11.4 Confirmation and Acceptance of the Minutes of Previous Meeting**

**24.11.5 Public Session**

**24.11.6 Shropshire Councillor's Report**

### Finance

**24.11.7** Payments - Consider and approve payments of accounts (see list of payments)

**24.11.8** Accept the Bank Reconciliation as presented by the Clerk

**24.11.9** Budget

24.11.9.1 Review expenditure against budget year to date

24.11.9.2 Approve predicted Lightsource overspend on defibrillators as a result of changing electrical source of Ruckley defibrillator

**24.11.10** Council consider quotes to paint phone boxes, select contractor and approve overspend to CIL budget if work is undertaken in 2024/5

**24.11.11** Council to discuss draft Budget for 2025/26 to be finalised at next meeting

**24.11.12** Council to decide action to take when Cambridge and Counties bond matures in January 2025

**24.11.13** Local Government Services Pay Agreement 2024/25 – Council to approve increase to pay and working from home allowance for Clerk backdated to April 2024

### Staff Appraisal Committee

**24.11.14** Council to review and decide on recommendations from Staff Appraisal Committee

### Clerk's Report

**24.11.15** Report on Actions from the meetings on 10 September 2024:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
24.9.6	Clerk to submit FOI to Shropshire Council (SC) asking what % of SC funds go to contractors' profits	Yes	SC responded that information is confidential under commercially sensitive; Clerk responded further request.
24.9.6	Cllr Johnson to try to arrange for log blocking Oaklands Lane to be moved. Cllr Morris to		

	ensure SC keeps record of this blockage for future reference.		
24.9.12	Clerk to inform M Price no change SC verge cutting policy and report lack of cutting of verges within 30mph zone in Acton Burnell on fixmystreet	Yes	
24.9.12	Mr Keenan to let Council know maximum capacity of Acton Burnell sewage works	Yes	Capacity is 1,036
24.9.12	Mr Keenan to look into issue of Pitchford septic tank and update Council on plans for this tank.	Yes	James Ratcliff met with M Price to discuss. Severn Trent are considering ways to reduce tanker movements.
24.9.12	Cllr Harrison to update Council on website traffic.		
24.9.20	Clerk to upload images of proposed mobile tower to Facebook and draft letter of support to Atlas	Yes	Letter of support sent, only 1 concerned comment from resident received
24.9.21	Clerk to invite Shropshire Hills National Landscape Trust to speak at Annual Parish Meeting in May 2025	Yes	

### Highways Matters

**24.11.16** Clerk to update Council on any Highways Matters

### Rights of Way

**24.11.17 Foliage clearance on the old Roman road S of Pitchford** – Council to consider quote from E Jackson to clear on regular basis and decide whether to fund from Lightsource.

**24.11.18 Stile, Frodesley Hall Farm** – Council to consider funding replacement with kissing gate

**24.11.19 Bentley Ford Farm Bridleway**

**24.11.20 General issues**

### Planning

**24.11.21 Council to consider new planning applications**

Ref: 24/03456/FUL (validated: 7/10/2024)

Address: 3 Frodesley Court, Frodesley, SY5 7QH

Proposal: Erection of greenhouse

Ref: 24/03905/TCA (validated: 11/10/2024)

Address: Acton Burnell Castle, Acton Burnell, SY5 7PE

Proposal: Reduce back branches by 1-1.5m away from building to suitable pruning points of 2no Atlas Cedar and reduce back brush to clear access (See Report) within Acton Burnell Conservation Area

Ref: 24/03821/FUL (validated 15/10/24)

Address: Concord College, Acton Burnell, SY5 7PF

Proposal: Demolition of the West End Building and Elisabeth House and associated bungalows, removal of trees and development of central dining facility and new boarding house, with associated drainage, air source heat pumps, solar panels, hard and soft landscaping, service yard and temporary construction haul route. Retention of existing temporary classrooms for up to 3 years and removal prior to occupation of the dining hall.

Ref: 24/04000/PMBPA (validated: 25/10/24)

Address: Proposed Conversion of Agricultural Building at West Farm Ruckley, Acton Burnell

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of agricultural building to 1No dwellinghouse

Ref: 24/04318/TEL (validated: 11/11/24)

Address: Land at Frodesley Hall Farm, Frodesley, SY5 7HF

Proposal: Proposed 24/7 telecommunications cell site

**24.11.22 Clerk to update on other planning applications/notices/enforcement issues**

**Parish Matters**

**24.11.23 Parish Emergency Plan/Community Toolkit** – Council to consider need for plan and any actions to take

**24.11.24 Remote Meeting consultation** – Council to discuss whether to support

**Time, Date & Place of Next Meeting**

**24.11.25** 7.30pm on Tuesday 21 January 2025 at Pitchford Village Hall

Signed: \_\_\_\_\_



Clerk and RFO

Date: 13 November 2024