

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

PARISH COUNCIL MEETING

At Concord College – Acton Burnell

Tuesday 13th November 2018 at 7.30pm

Minutes

18.11.1. Chairman's Welcome:

The Chairman welcomed all to the meeting and gave a quick update on the 'Battles Over' Celebration that had taken place on 11 November. The Church Service collection amounted to £335, of which £35 was paid to the organist, £150 was donated to the Church and £150 to the RBL. Monies collected at the bonfire amounted to £115 for the RBL. He sincerely thanked all who had contributed to what had been a memorable occasion.

18.11.2. Present: Cllr J Long - Chairman, Cllr K Faulkner - Vice Chairman, Cllr A Argyropulo, Cllr G Ball, Cllr G Davies, Cllr C Culliss, Cllr T Johnson, Cllr R Morgan, County Cllr D Morris and E Wicks - Clerk.

Apologies: Cllr P Harrison.

18.11.3. Declarations of Interest:

Cllr T Johnson declared an interest in any decisions regarding Pitchford Hall.

18.11.4. Public Session:

Due to a change in circumstances, there was no presentation by Mr Morgan.

18.11.5. Minutes of the Previous Meeting:

Cllr Ball proposed acceptance of the Minutes of the Previous Meeting. Cllr Morgan seconded and all agreed.

18.11.6. Clerk's Report:

The Clerk's written report was noted (see attached). The Clerk also advised that the PC website had been updated to include a page for Conservation and Preservation, which is intended to provide both general guidance and information specific to our local area.

18.11.7. Shropshire Councillor's Report:

Co Cllr Morris reported that the SC is to launch its Local Plan Review. The plan provides for the development of 28,750 homes over a 20 year period from 2016 – 2036. The development will be urban focused with Shrewsbury taking c30% of the new build and the rest spread across 'Principal Centres' eg Ludlow and Bridgnorth (c24.5%), 'Key Centres' eg Church Stretton and Much Wenlock (c18%) and 'Community Hubs' who have opted to opt in to taking development (c27.5%). There is only one hub in his Burnell Division, that being Dorrington Village, which will attract 0.52% of the total new build ie 150 new homes.

Co Cllr Morris reported a change of emphasis with regard to the allocation of Community Infrastructure Levy (CIL) monies. From the levy, Shropshire Council takes 5% for Admin and 15% is put in to the Neighbourhood Fund, which the relevant PC receives once a year as of right, though its subsequent use will be audited. Of the remaining 80%, 90% is put in to the CIL Local Fund for which PCs can apply, but can only be obtained if the PC makes a submission outlining a specific local infrastructure need. The balance of the 10% is held as a Strategic Reserve by Shropshire Council. The decision as to whether the PC can have any of the money in the CIL Local Fund is made by an officer of Shropshire Council.

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18.11.8. Police Report:

No recent report had been received from the local police in Pontesbury, but Chief Supt Purcell had issued a letter to local Parishes and the Police & Crime Commissioner had published his survey results. **Clerk to publish both documents on the PC website.**

It was reported that there had been a 'Break In' at Longden Dairy Farm and vehicles had been stolen.

18.11.9. 'Strong Local Connection':

Due to a change of circumstance Mr Morgan had withdrawn his request.

18.11.10. Grant Application:

The Council reviewed the 'Village Views' funding request. Cllr Culliss proposed that VV receive a grant of £480 from the Lightsource Community Benefit Fund to support the production of the 4 issues of the newsletter planned for 2019. Cllr Ball seconded and all agreed. There was no support from the Council to provide funding for a new full edition of the Local Directory, so soon after the last. The PC will, however, accept a revised grant request for an update to the existing directory. **Clerk to provide details of the full decision to the Village Views team.**

18.11.11. Defibrillators:

The Clerk reported that she has recently been advised that Concord College electricians are too busy to do any further installations. The Clerk has therefore contacted a local electrician and he would be assessing the defibrillator cabinet installation site at Pitchford Village Hall. Once this was complete, she would move on to organizing the installation in Ruckley.

18.11.12. GDPR:

The Clerk collected Data Audit documents from Councillors who had not yet submitted them.

18.11.13. Highways Matters:

- i) See Clerk's report attached.
- ii) Cllr Long reported that on the bend by the Old Royal Oak, the white line had disappeared.
Cllr Faulkner reported the bridge stays were rotting on the bridge at Langley.
Cllr Culliss requested that the gullies be cleared, between Frodesley and Longnor crossroads. She also advised that she was in consultation with Highways to rationalise the number of signs at Frodesley Crossroads.
Cllr Morgan had been advised that the house owner, whose garden hosts the Langley Chapel sign, had cut his head on the sign and thought the sign was a problem.

Clerk to submit items to SC.

18.11.14. Finance:

- i) Cllr Morgan proposed to approve the listed payments of accounts, seconded by Cllr Johnson and approved by all. See attached.
- ii) Cllr Davies proposed to approve the Bank Reconciliation as presented by the Clerk, seconded by Cllr Argyropulo and agreed by all.
- iii) Cllr Ball proposed to approve the Clerk's additional hours, seconded by Cllr Faulkner and agreed by all.

18.11.15. Planning:

- i) Clerk to update on existing planning applications:
Ref: 18/00048/FUL & 18/00049/LBC

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Address: North of Duffys Cottage

Proposal: Conversion to holiday let

Status: Granted

Ref: 18/01060/FUL & 18/01061/LBC (validated: 13/04/2018)

ADDRESS: Pitchford Hall, Pitchford, Shrewsbury, Shropshire, SY5 7DN

Proposal: Change of use of orangery to mixed use venue; internal works/alterations.

Status: Granted

- ii) There were no planning decisions submitted since last meeting.
- iii) There were no planning applications to consider as received since 01 Nov 18.

18.11.16. Asset Management:

- i) Pitchford Bus shelter – See Clerk’s Report.
- ii) Clerk presented an updated asset register. Cllr Faulkner proposed to accept the asset Register as amended, seconded by Cllr Davies and agreed by all.

18.11.17. Parish Plan: Cllr Long reported the results of the Review Questionnaires, on behalf of Cllr Harrison. There was a 10% response overall, which is considered fairly typical. Four volunteers had come forward from the community, 3 from Pitchford and 1 from Acton Burnell. A meeting has been arranged with those volunteers and the Council representatives, to review the data from the responses and to formulate and produce what is now termed a Community Led Plan.

18.11.18. LJC:

There has been no meeting of the LJC. Views are being sought on requests from youth groups for grants from a small amount of money that remains to be used. A youth group from Conover has been successful.

18.11.19. Local Transport Plan 4 'Engagement'

The Chairman reported back on the day’s main points

18.11.20. Parish Matters

- i) Telephone boxes: See Clerk’s report
- ii) Cllr Long advised that the Roman Bridge was now included on the English Heritage ‘At Risk Register’.

18.11.21. Training

- i) Cllr Johnson advised that the Cllr Training had provided some good information and recommended the course for any Councillor new to the Parish Council.

18.11.22. Next Meeting: 15th January, 7.30pm at Concord College.

Elizabeth Wicks

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Chairman:

15th January 2019