

Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

PARISH COUNCIL MEETING

At Pitchford Village Hall

Tuesday 19th September 2017

Minutes (Draft)

1. Chairman's Welcome.

The Chairman welcomed all to the meeting and explained proceedings to the attending members of public.

2. Present:

Councillor K. Faulkner – Chairman, Councillor C. Culliss, Councillor G. Ball, Councillor G. Davies; Councillor R. Morgan. Clerk E. Wicks and Shropshire Councillor D. Morris.

Members of the public are recorded on a separate sheet.

Apologies received from:

Councillor J. Long – Vice Chair, Councillor T. Johnson, and Councillor P. Harrison.

3. Declarations of Pecuniary Interest.

There were none at this point.

4. Personnel Committee Report

Council agreed to the appointment of new Parish Clerk, Elizabeth Wicks.

5. Public Session.

The Chairman read out a letter, from a Parish resident, objecting to Planning Application 17/03895/OUT Address: Swan House.

Members of the public made representation to the council in respect of the same application.

The Chairman read out a letter from the applicants of the above planning request.

C. Councillor Morris explained about the planning process and likely timescales for decisions if the application went to full committee.

The Chairman explained that planners can only consider material facts, advised that all representations would be noted when the Parish Council made its decision and thanked parish residents for attending.

6. Confirmation and acceptance of the minutes of the meeting of 11th July 2017.

Council members agreed that the minutes were a correct reflection of the decisions made.

7. Matters arising

The Clerk advised that a final Transparency funding application had been made.

The Clerk advised of notices and posters for display in respect of the Shropshire Parking consultation and the Household Energy Form.

8. Shropshire Councillors Report

Councillor D. Morris provided a report on a number matters.

Grit bins - Has a meeting with Tim Sneddon and will arrange for him to visit if someone will show him where all grit bins are, or should be.

New 'app' adopted by Conover Parish called 'Next Door'. It is a free private social network for your neighbourhood.

There is to be a 12 week consultation on A&E services, including a decision on the rationalisation of Acute Services and whether they will go to Shrewsbury OR Telford. MP is issuing a letter and need volunteers to ensure everyone gets one.

A break has occurred in Acton Burnell. The presence of one or two unusual vehicles was noted. The college has been made aware

9. Police Report

No report was received.

10. Defibrillator:

Clerk advised that the initial Defibrillator had not yet been delivered, but was expected soon.

The quote for the other 3 Defibrillators and the cabinets had been received by Councillor C. Culliss and was passed to the Clerk to order.

11. Shropshire Local Plan Review.

The consultation has been done and results published. A decision is pending.

12. Highways' Matters:

ii) Clerk had nothing to report on highway matters

ii) Councillors report any highway matters. Roadside Hedges on Venus pool are overgrown and hazardous. RSPB land. Report to Dan Morris in first instance.

13. Finance:

- It was agreed to pay the accounts as presented by the Clerk: Proposed by Cllr K. Faulkner, seconded by Cllr C. Culliss and agreed by members
- It was agreed to accept the Bank Reconciliation as presented by the clerk: Proposed by Cllr. C. Culliss, seconded by and agreed by members
- Chairman's Allowance, cheque not done, deferred to next meeting.
- Council agreed retrospectively to the purchase of Lamp Post Poppies. It was agreed by all members.
- Council agreed to have new clerk added to Banking Mandate. .
- Council to receive External Auditors report. It was agreed by all members to accept the Auditors report.

14. Planning:**i) Clerk updated on previous applications**

- Reference: 14/05004/FUL: Address: Proposed Agricultural Workers dwelling south east of Pitchford: Granted 08/06/17
- Reference: 17/02107/FUL (validated: 19/05/2017)
Address: Acton Pigott Farm, Acton Pigott, Shrewsbury, Shropshire, SY5 7PH
Proposal: Conversion of agricultural buildings to form student and staff accommodation, to include common dining and recreational area. Awaiting decision: Granted 30/08/17
- Reference:17/02774/VAR (validated: 20/06/2017)
Address: Concord College, Acton Burnell, Shrewsbury, Shropshire, SY5 7PF
Proposal: Variation of condition 1 attached to permission 15/01960/FUL dated 31/07/2015 - to allow the temporary classroom building to remain for a further period of two years. Granted 15/08/17

ii) Council to consider new planning applications

- Reference:17/03895/OUT (validated: 08/08/2017)
Address: Swan House, Frodesley, Dorrington, Shropshire.
Proposal: Outline Application for replacement dwelling.
The Council discussed the material considerations. The Council's decision was to object to this application.

iii) Council to consider any new applications received after 28th August 2017

There were none to consider.

15. Correspondence:

Clerk advised of correspondence received

16. LJC:

Next Meeting in October

17. Parish Matters.

- Proposed Parking Strategy for Shropshire. Cllr J. Long attended and provided a written report read by the chairman.
- Meeting for Village Views – newsletter. A new editorial team has been established. Initially it will be a single sheet A4, produced in hardcopy, email format and put on to Parish Council Website. It is currently being printed at the college but timescales were difficult. Other options are being looked at.
- The Chairman advised he would write to Lorna Pardoe, to thank her for her time serving as the Parish Clerk.

18. Training

Council agreed that the new Clerk should attend training courses for Budgeting & End of Year and for Clerk, What to do & When.

19. The date and time of the next meeting was agreed: **Tuesday 14th November 2017 at 7.30pm**

The Chairman thanked all for attending and closed the meeting.

Item Ref	Agreed Action	Date Required	Action By	Completed
17-9-8	To meet with Tim Sneddon to progress action on grit bins	Near future	DM(Shrops)	
17-9-10	To order additional Defibs. and all Cabinets	Asap	EW	
17-9-12	To progress getting hedge cut at Venus Pool	Asap	EW	
17-9-13	To check the terms of agreement with web orchard	20/09/17	EW	
17-9-13	To get new Clerk added to banking mandate	Asap	EW	
17-9-14ii	To agree wording for Planning Objection & update planning portal	20/09/17	KF, EW.	
17-9-17	To write to L. Pardoe	Asap		
17-9-18	To attend Budget & EOY training, Clerk training	16+20/10/17	EW	

Clerk:

Elizabeth Wicks

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